



IOWA CITY BROWN BOTTLE PARTY INFORMATION

NAME (CONTACT PERSON): _____
PHONE NUMBER: (day) _____ (evening) _____
DATE OF PARTY: _____ # OF PEOPLE: _____
TIME REQUESTED: _____
CREDIT CARD# _____ EXP. DATE _____
CARDHOLDER SIGNATURE _____

(This is for our records only, but will guarantee your reservation.)

All non-alcoholic beverages will be included on the main ticket. In regards to alcoholic beverages, PLEASE CHOOSE ONE:

- _____ Cash bar (each person pays individually)
_____ House wine (carafes) and domestic bottled beer included on ticket.
_____ Open bar (any alcoholic beverages included on ticket)

Would you like APPETIZERS while your guests are arriving? YES / NO
List your selections below.

Included is a copy of our limited menu (11 items) used for all parties of 20 or more, so our kitchen can efficiently serve many large groups. I have added the prices for you to see, but they do not appear on the actual menus. Please choose if you would like PRIME RIB as an option for your group:
YES / NO

Would you like to offer DESSERT after your meal? YES / NO

We will offer the following five items for your group:

BROWNIE PIE \$5.00	CHEESECAKE \$6.00	KAHLUA CHOC.
MALT SHOPPE PIE \$5.50	TIRAMISU \$6.00	CAKE \$5.50

***If you wish to provide a cake instead of dessert, we will charge \$.75 per person (\$20.00 maximum). Please make note if you will be bringing in an alternate dessert.

Prices are the same as our current regular menu (subject to change). Since we are a full service restaurant, all entrees include house dinner salad and garlic bread. We are a completely non-smoking establishment. Please inform us if you will be bringing table decorations such as flowers, balloons, etc. so we can pick a mutually convenient time for you to set up.

18% gratuity will be added to all parties of 6 or more, including those groups that have separate checks. If you would like separate checks for your group, please allow an extra twenty minutes to cash everyone out.

The party room is equipped with televisions and a DVD player. Please make a notation on the front page if you will be utilizing those. (Slide projectors and screens must be rented by you if needed.)

You must confirm your reservation at least one week prior to the party. Please call to tell us the number of people attending. This must be as exact as possible (within 5 people), otherwise the table set-up will be incorrect and seem quite disorganized. If more than half of your group does not show up, you will be charged a set-up fee to cover the cost of extra unneeded employees and set-up of the room.

*Iowa City Brown Bottle: (319) 351-6704 (ask to speak to a manager)
(party room holds up to 40 people)

The area you will be seated in depends on the size of your group and the total reservation list. We seat groups in the space where they fit best and that will make everyone the most comfortable. We may not know where you will be seated until the day of your party. Groups of 20 people or less might not be seated in the party room on high volume weekends.

Because there is no charge for the room, you may not be the only group seated in the room. We always try to accommodate as many large groups as possible, therefore we cannot guarantee that you will be in the room privately (unless you have signed our privacy contract).

If you have further questions you may call the restaurant 11:00am or after to speak to a manager. Please return the completed top sheet as soon as possible so we can finalize arrangements. Thank you for your business!!

IOWA CITY BROWN BOTTLE PARTY ROOM PRIVACY CONTRACT

- 1) If your group wants to be PRIVATE, there is a minimum spending requirement for the room. This requirement is achieved through food and drink sales, it is not a “room charge”.
- 2) Party room (seats up to 40 people) minimum is \$650.00 PLUS tax and gratuity.
- 3) This minimum fee will guarantee that the room will be private for at least two hours.
- 4) On special event/high demand weekends, or if the room is booked for consecutive parties, a two-hour limit will be enforced (on nights of consecutive parties, we will ensure that both groups are aware that a two-hour limit will be in effect).
- 5) A credit card is required once you have booked the room and agreed to the \$650.00 plus tax and gratuity minimum spending requirement.
- 6) Credit card deposit information: Card # _____
Expiration Date _____
Cardholder signature _____

Cancellation policy:

- 72 hours and before – no charge
- 24-72 hours before – your credit card will be charged \$50.00
- Less than 24 hours before – no refund – \$100.00 will be charged to your credit card

Please sign and date this form and return it to us as soon as possible.

Signature _____

Date _____

**Iowa City Brown Bottle
115 E. Washington St.
Iowa City, IA 52240**

Fax #(319) 351-8748

FYI: We have several areas in the restaurant that will accommodate large groups. If you choose not to sign the privacy contract and we book multiple parties, we will seat you in an area of the restaurant where your group will fit best. If you are the only group to book on a certain date, most likely you will be seated in the party room.

Brown Bottle Party Menu

Lasagna...Pasta layered with a hearty meat sauce, selected herbs and cheeses, mushrooms, a slice of Italian ham, and topped with mozzarella. \$14.95

Vegetarian Lasagna...Layers of spinach pasta and various cheeses baked in a blend of creamy white and tomato sauces; topped with mozzarella. \$14.95

Manicotti...Large tender tubes of pasta stuffed with your choice of seasoned lean ground beef, a blend of cheeses, or a combination; baked in a thick tomato sauce. \$14.95

Spaghetti...Pasta with your choice of seasoned meat sauce or marinara tomato sauce. \$12.95

Fettuccine Alfredo...Pasta cooked softly with a classic sauce comprised of melted butter, pure cream, and parmesan cheese. \$13.95

Cannelloni...Large tubes of pasta filled with your choice of three cheeses rolled with a slice of ham, ground beef and spinach flavored with wine, or a Combination; all baked in a white sauce. \$14.95

Garlic Chicken...Grilled sliced chicken breast, pea pods, mushrooms, and sun-dried tomatoes sautéed in a garlic cream sauce and tossed with linguine. \$16.95

Tilapia Parmesan...White flaky fish filet topped with a buttery parmesan sauce touched with green onion, and baked to a golden brown. Spaghetti marinara included. \$17.95

Chicken Scaloppine...Juicy breast of chicken, Canadian style ham, and melted mozzarella on top of a bed of Italian wild rice; baked in a creamy mushroom sauce. \$16.95

Chicken Parmigiana...Boneless chicken breast baked in a special tomato sauce flavored with parmesan cheese, garnished with ham strips, and topped with mozzarella. Spaghetti marinara included. \$16.95

Prime Rib...A choice cut of tender beef, slow roasted to a perfect medium state. Twice baked potato included. \$20.95

Prices are the same as our regular current menu. They will not appear on the actual menus. Prices subject to change.

If you choose not to offer prime rib, another chicken item will take its place:

Chicken Marsala...Tender breast of chicken baked in a rich Marsala wine sauce with fresh mushrooms, topped with mozzarella cheese. Spaghetti marinara included. \$16.95

These are printed and laminated menus, the only variation may be to not offer prime rib. We cannot change or substitute any other items.

**All entrees include a house salad and garlic bread.*